

American Maltese Association National Specialty

VENDOR INFORMATION SHEET AND APPLICATION

The American Maltese Association's 56th National Specialty show will be at The Sheraton Crescent Hotel Phoenix, AZ on 5/16/2022 through 5/20/2022. The AMA invites and welcomes your company's attendance as a vendor.

TABLES

The vendor area is the open foyer in front of the grand ballroom where most of the events will be held. As this is an open area, merchandise will not be locked up each night. Tables are six feet in length and ample work space will be available behind each table. The hotel will provide tablecloths, full length skirts with two chairs per table. For any tables not adjacent to dividing walls, unstable stand up units behind tables are not permitted. Please speak with the vendor chairman for further clarification.

DATES & HOURS OF OPERATION

Vendor hours of operation will be:

May 16th - 11 AM to 6 PM

May 17th - 8 AM to 6 PM

May 18th - 8 AM to 6 PM

May 19th - 8 AM to 6 PM

May 20th - 8 AM to 4 PM

Vendor set up time is May 16th, 2022 from 8:00 am to 6:00pm.

All vendors must vacate the vendor area by 7:00 pm May 20, 2022

FEES

To reserve your space,

The vendor fee for the entire 5 days of events is \$150 US funds for two 6 ft. tables for your use. Additional tables beyond 2 are \$50.00 per additional table. Reservations are held only upon receipt of full payment and required paperwork. Space will be assigned by payment arrival order. Payment must be received by **May 1, 2022**, at the address on Vendor Reservation Form.

POWER ACCESIBILITY AND SPACE ASSIGNMENT

Due to liability issues, no electric cords may run across a pedestrian area (i.e. in front of doors, exits, across the space from one side to the other), to connect to a power outlet. Power outlets are limited and must be shared. The space assignment will be made by the Vendor Chairman.

CANCELLATIONS

Vendor cancellations will be accepted up to and including **May 1, 2022**. Any cancellations after the cutoff date of **May 1, 2022**, will forfeit the entire fee. Fees collected for one Specialty may not be applied to any future Specialty.

ACCOMODATIONS

The **Sheraton Crescent Hotel** will offer the AMA group rate to participating vendors. The standard guestroom rate is **\$114** per night. Please notify the reservation agent you are with the AMA when booking rooms. Please book your room as soon as you know you will be attending, as rooms fill quickly.

SHIPPING AND STORAGE

The Hotel will permit vendors to ship items to the hotel. The following are the guidelines for packages and materials that are routed through the Shipping and Receiving Departments of the **Sheraton Crescent Hotel**:

Hotel does not have storage space for crates, pallets or large shipments. Any smaller materials to be sent to Hotel may arrive **no earlier than 3 days prior to 5/16/2022**. Neither the AMA nor the Hotel will be responsible for any loss or damage to materials sent to Hotel.

Please contact the Hotel directly for information regarding oversize, overweight or specialized deliveries and specific procedures for shipping.

Normal delivery consists of any standard package delivery through normal carriers such as Federal Express, UPS, Airborne Express, etc. A storage rate will be charged to all guests that have packages stored on the hotel property for more than 5 days. Any item stored more than 14 days shall be disposed of. Letters and small boxes (8" x 8" x 2") will be delivered to the Front Desk at no charge.

All packages/freight must be addressed to:

**Your Company contact person,
AMA Vending
2620 W Dunlap Ave. Phoenix, AZ 85201**

(Do not put any Hotel employee's name on the package)

If any questions, please contact:

Joanie Carqueville / Mary Ann Archuleta 2022 AMA Specialty Co-Chairs

jcarq@cox.net ma@avantemaltese.com

Vendor Reservation Form

Number of 6' Tables to reserve _____ (1st two 6' tables, \$150, additional at \$50 each)

Business Name: _____ Business Phone: _____

Your Name: _____ Cell Phone: _____

Address: _____ Email address: _____

Products to sell:

Amount enclosed: \$ _____ **Make Checks Payable to American Maltese Association in US Dollars only**

Rate: 6 ft. Table Charge is \$150 for 2 tables for entire event. Additional 6 ft. tables - \$50.00

Space available on first come basis. **Reservation deadline is May 1, 2022**

Cancellations must be received by **May 1, 2022**, to receive full refund.

Cancellations after **May 1, 2022** and/or no shows will forfeit entire fee.

Please mail or email the following (check list) to:

Joanie Carqueville, AMA Specialty Co-Chair
8679 E. Tuckey lane
Scottsdale, AZ 85250
jcarq@cox.net

A reservation will not be made, a space will not be reserved, and an application will not be considered complete unless the Vendor Chair receives:

1. A Hold Harmless agreement (attached) which is signed by the Vendor,
2. a completed and signed AMA 56th National Specialty Vendor Reservation Form,
3. a proof of Liability Insurance certificate for this Event,
4. a check for full payment of all tables requested, payable to the AMA in US funds, and
5. all documents and the check are received at the address shown above on or before **May 1, 2022**.

HOLD HARMLESS AGREEMENT

This Agreement is made by and between the American Maltese Association (“AMA”) and the undersigned outside Independent Contractor (“Contractor”). The parties hereby agree as follows:

I. INDEMNITY:

A. Contractor, including without limitation, its affiliates and agents, agrees to indemnify, defend and hold harmless the AMA and its respective members, officers, agents, directors, employees, volunteers, members, affiliates, insurers, successors, or assigns (collectively, the “Indemnitees”) from and against all loss, claims, demands, actions or causes of action, liabilities, damages, fines, expenses, costs of whatsoever nature (including reasonable attorney’s fees and expenses) whether by reason of death or injury to any person or loss of or damage to any property or otherwise (collectively “Claims”) including Claims which may be asserted by third parties, arising out of, resulting from or in any way connected with, in whole or in part: (a) any breach of this Agreement by Contractor; (b) the activities of Contractor (or any of its employees, agents, exhibitors, guests, invitees or attendees) at the Sheraton Crescent Hotel for the AMA 2022 National Specialty (“the Event”) or any related act or failure to act by Contractor or its agents (including but not limited to any omission or act taken or committed by Contractor in any way related to the Event).

B. The Contractor agrees to carry liability insurance to cover the Indemnitees for any claims arising from the indemnity provisions outlined in paragraph A above and provide the AMA a current certificate evidencing such coverage. Such insurance must name the AMA as an additional insured.

C. The Contractor agrees that the Contractor’s activities and the activities of its agents, employees, or guests at the Event shall be considered Contractor’s activities under this Agreement whether or not such actions may be regarded as within their agency or scope of employment under any law, rule or regulation.

D. The prevailing party in any mediation, arbitration, or lawsuit regarding any term of this contract shall be entitled to recover attorney fees and costs from the other party.

II. INSURANCE: A Contractor understands that for it to provide services at the Event, Contractor must meet specific insurance requirements. A current certificate evidencing the below-listed coverage is required and must be provided at least twenty (20) days before the Event.

- *Commercial General Liability*: Not less than \$500,000/\$1,000,000 combined single limit for bodily injury and property damage.
- *Employers Liability*: Not less than \$500,000 combined single limit.
- *Workers Compensation*: In the minimum amount required by the applicable Workers Compensation statute of the State in which the Contractor has its principal place of business. By signing this Agreement, Contractor certifies that it is in compliance with all applicable laws of the State in which it has its principal place of business.
- *Property Insurance* for Contractor’s tools and equipment. In no event shall the AMA, its officers, directors, members, volunteers, guests, invitees, or agents be liable for any damage to or loss of personal property sustained by Contractor, even if such loss is caused by the negligence of the AMA, its officers, directors, members, volunteers, guests, invitees, or agents. Contractor is responsible for obtaining its own insurance covering any personal property losses.

b. Contractor waives on behalf of its self and its insurer(s) any claims it may have against the AMA and its agents, officers, directors, members, guests, invitees, and volunteers to recover damages, including any amount for deductibles or excess damages due to insurance policy limits if any.

c. The insurance required by this Agreement must name the AMA as an additional insured under the General liability policy.

d. Certificates of Insurance must be sent to the Vendor Chair. Failure to provide such insurance will prohibit Contractor from attending the Event until a Certificate is provided.

This Agreement shall be governed by and construed under the state's laws where the Event is located on the date this Agreement is signed. This Agreement shall survive the conclusion or termination of the Event as to claims arising directly from this Event and/or a breach of this Agreement. This Agreement supersedes all prior agreements between the parties concerning the subject matter and constitutes the entire Agreement between the parties.

This Agreement may be modified only with a written instrument signed by the authorized representative for both parties. If a party waives a breach of this Agreement, that waiver will also waive any proceeding or succeeding breach attributable to the same act. A waiver must be in writing and signed by the party making the waiver. An email from a party's disclosed email address shall be considered a signed writing for purposes of a waiver.

Headings and titles of paragraphs of this Agreement are inserted for convenience only. They shall not be deemed to be a part of or affect the construction or interpretation of any provision hereof. This Agreement may be executed in two originals, each of which shall be deemed an original, and both such originals together shall constitute the same instrument.

If any phrase, clause, or provision of this Agreement is declared invalid or unenforceable by a court or arbitrator of competent jurisdiction, such phrase, clause, or provision shall be deemed severed from this Agreement. It will not affect any other provision of this Agreement, which shall otherwise remain in full force and effect. If any restriction or limitation in this Agreement is found to be unreasonable, onerous, or unduly restrictive by a court or arbitrator of competent jurisdiction, it shall not be stricken in its entirety and held void and unenforceable but shall remain effective to the maximum extent permissible within the law of the State within which it is being construed.

Contractor acknowledges that it has had the opportunity to have this Agreement reviewed by an attorney. By signing below, Contractor indicates s/he understands all provisions of this Agreement and agrees to be bound by its terms.

This Agreement becomes effective on the date it is agreed to and accepted as shown by the signature of the authorized representative of the AMA as shown below.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates written below.

AGREED AND ACCEPTED:

AMERICAN MALTESE ASSOCIATION

CONTRACTOR

Signature

Signature

Name: _____

Name _____

Title: _____

Title _____

Date _____

Date _____